

Capco Data Protection Complaints Form

If you are dissatisfied with how we have handled your personal information, you have the right to make a complaint. **Please use this form to submit your complaint.**



1. Your details

Full name:

Email address:

Phone number (optional):

Postal address (only provide if you are submitting your complaint via post)::

2. About your complaint

Date of incident (if applicable):

Details of your complaint (provide as much detail as possible):

Have you previously contacted us about your concern: Yes No

Provide details of the department or contact person (if known):

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Which personal data right is your complaint regarding:

 Access Erasure Rectification Objection Restriction Other

If other, please provide details:

Are you submitting this complaint on behalf of someone else:

 Yes No

If yes, please provide proof of authority in the next section (e.g., signed consent letter)

3. Supporting evidence

Please attach any supporting documents or evidence e.g., emails, screenshots, letter etc. (optional)

Please email the completed form and any supporting documents to:

ask.capco.dpo@capco.com

4. Declaration

- I confirm that the information provided is accurate and to the best of my knowledge.
- I understand that Capco may need to contact me for further information or clarification regarding this complaint.
- I consent to my information being processed in accordance with Capco's [privacy notice](#).

 Yes No

Date: